

COURSE COMPACT

Course: BUS 312

Course Title/ Credit Units: Principles of Management II (2 UNITS)

Course Status: COMPULSORY

Course Duration

Lecturer's Data:

Name: Dr. Mrs. Alao, Esther Monisola

Qualifications Obtained: HND (Accountancy), MBA, PGDE, PhD

Department: BUSINESS STUDIES

Faculty: Business and Social Sciences (CBS)

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Office Location: Room 117, First Floor, 2nd College Building

Consultation Hours: Tuesdays & Thursdays, 2 – 4 p.m.

General Analysis of Management and organizational behaviour from a systems point of view including classical organizational theory and management, Management science concept; Motivation and Incentives, Employment and Remuneration, Productivity Analysis and Inter-personal Relations; Production and Decision-making Mathematical Models. Production planning, Control and Materials Management. Criteria for locating bad management and group conflicts in organizations.

Course Justification

The essence of the study is to expose the students to the practice of management in developing countries like Nigeria, understanding the place of theories in organization and application in management. The observed management systems will be premised in management theories that were previously studied thus extending the students' acquired knowledge in management.

Students shall acquire the knowledge of motivation and use of incentives in organizations; the use of mathematical models in production and decision making and the need for production planning, control and its management. Lastly, students will be exposed to the criteria for locating bad management and group conflicts in organizations.

Course Objectives / Goals

On the completion of this course:

- i. Students will be able to appreciate and understand the importance of management ideals as it affects organizations and their activities.
- ii. Students will benefit from the knowledge of motivation as it affects individual and organization performance, employment and other administrative procedures.
- iii. Students will be able to appreciate how and why production is planned
- iv. Expose students to the criteria for locating bad management and group conflicts in organizations.

Course Outline

Weeks 1 & 2 Management and organizational behaviour from a systems point of view.

Week 3-4 Classical organizational theory and management, Management science concept;

Weeks 5 & 6 Motivation and Incentives,

Week 7 Employment and Remuneration,

Weeks 8 & 9 Productivity Analysis; Production and Decision-making Mathematical Models.

Weeks 10 & 11 Production planning, Control and Materials Management.

Week 12 Inter-personal Relations;

Week 13 Criteria for locating bad management and group conflicts in organizations.

Week 14 Class Presentations & Revision

Structure of Programme / Method of Grading

Structure of programme based on course outline and Landmark University grading method

Continuous Assessment (CA) – Test	-----	10%
Assignment	-----	10%
Students' Presentations	-----	10 %
Examination (EX)	-----	70%
Total	-----	100%

Lecture Delivery Strategies:

Interactive Discussion Classes
Tutorials/Students Presentations
Use of Audio Visuals on management
Use of Projector

Lectures are delivered in the classroom with teaching aids such as Whiteboard, whiteboard marker, visual and audio-visual aids.

Recommended Reading

1. Theoretical Concepts & Scope of Management – A Re-Appraisal of Management Principles by Otokiti, Sunday Oyewole, PhD
2. Nwachukwu C.C., Management Theory and Practice. Revised Edition. Africana First Publishers.
3. Ayo Oni, Management Theory and Practice. Published by El-Toda Ventures Ltd.
4. Koontz O'Donnel Wehrich, Management. International Student Edition 7th
5. Administrative Theories and Management Thought. R.K.Sapru 2nd Ed. Eastern Economy Edition. Prentice-Hall of India.
6. Organization Behaviour – Human Behaviour at Work. John W. Newstrom 13th ed. McGraw Hill